



Andrea Lynam and her team at A.L.L. Business offer personalised, professional accounting and taxation services for all clients.

New and existing clients often ask us for a checklist of information to bring to an appointment. These checklists address some of the most common elements of each financial segment:

- Individual Income Tax Return Checklist
- Business Checklist
- Investment Property Checklist
- Capital Gains Tax Checklist

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for your free copy.



**Providing personally tailored,
professional services to all clients**

Taxation Services
Business Advisory Services
Compliance Services
Audit Services

With 20 years of professional experience, and a limit on client numbers, the team at A.L.L. Business has the time to devote their complete attention to ensuring that we deliver the standard of service you require to succeed in your business or employment.

We offer guaranteed completion dates for services and strive to ensure timely attention to all client requests for assistance.

We consider our relationship with our clients as a partnership. We work with our clients to help them achieve their goals. We strive to offer the best possible accounting and financial advice.



A.L.L. Business
Certified Practising Accountant

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A.L.L. Business Services

We have chosen to provide the highest quality taxation and accounting advice. Below are just some of the many areas with which we are able to assist you:

- Taxation and Business Development Advice
- Preparation of Financial Statements
- Preparation of all types of Income Tax Returns
- Activity Statement Preparation
- Business Development Advice, including business plans, cash flow forecasts and budgets, and industry benchmarking
- Tax Planning Advice
- Employee Administration
- Audit Services for small clubs, associations, superannuation funds and trust accounts
- Company and Superannuation Fund Administration
- Computerised Bookkeeping Assistance
- Finance and Insurance Negotiation through our network of specialists

Customised Packages

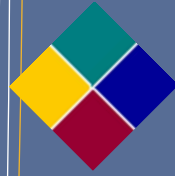
Our focus is to provide personally tailored, professional services to all clients. We offer a range of packages, which can be customised to suit your individual needs.

	Trades	Small Business	Large Business
Initial Consult	✓	✓	✓
ABN/TFN and GST registrations	✓	✓	✓
Bookkeeping	✓	✓	✓
BAS	✓	✓	✓
Annual Tax Return	✓	✓	✓
Quarterly Financial Statements	✓	✓	✓
Builders Only			
Independent Review	✓	✓	✓
BSA Licensing	✓	✓	✓
Interim Financials	✓	✓	✓
Builders Only			
Payroll		✓	✓
Budgeting and Forecasting			✓
Company Secretarial Services			✓
6 Monthly Review & Development Session			✓
Tax Planning			✓
Unlimited Telephone & Email Support			✓

Our Practice Standards

At A.L.L. Business, our team have adopted a set of twenty Practice Standards to deliver the highest quality product to you, our client. Below is what we consider to be the top five fundamentals:

1. Clients will always be totally delighted with what we do and how we do it.
2. We are willing to go the extra mile for the benefit of the team, the business, our clients and each other.
3. We are always willing to improve. We will give and receive constructive feedback to help each other succeed.
4. We demonstrate a positive “can do” attitude at all times.
5. We take ownership of challenges and focus on positive solutions.



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